

COLORADO BAR ASSOCIATION  
AMENDED AND RESTATED BYLAWS OF THE JUDICIAL LIAISON SECTION  
Revised: March 2018

ARTICLE I

Name and Purpose

Section 1. This Section of the Colorado Bar Association shall be known as the Judicial Liaison Section.

Section 2. The general purpose of the Judicial Liaison Section shall be to examine issues affecting the judicial system and to work for improvement of the quality of justice in Colorado, including all county, municipal, state and federal, administrative, appellate, and trial courts of general and limited jurisdiction.

ARTICLE II

Dues and Membership

Section 1. The annual dues shall be fixed by the Judicial Liaison Section from time to time but shall not exceed fifteen dollars per year, which shall be paid in advance for the fiscal year. Any person whose annual dues are more than four months past due shall cease to be a member of the Section.

Section 2. Each judge of each court within the state of Colorado who is also a member of the Colorado Bar Association shall be a member of the Judicial Liaison Section without the necessity of the payment of dues.

Section 3. Any member of the Colorado Bar Association may be a member of the Judicial Liaison Section upon payment of the dues for the current year.

ARTICLE III

Officers

Section 1. The officers of the Judicial Liaison Section shall be a Chair, a Vice-Chair, a Secretary, and a Board of Governors Representative. Each officer shall serve for a period of two years from July 1 to June 30.

Section 2. The Chair, Vice-Chair and Secretary shall be nominated and elected by July 1 in accordance with the procedures set forth in Article IV. The Board of Governors Representative shall be appointed by the Chair, as provided in Article IX. The term of each officer shall begin on July 1 or on the date of his or her election and shall end on June 30 two years later, except that, notwithstanding the foregoing, the term of each officer shall continue until his or her successor has been elected.

ARTICLE IV

Nominations and Elections

Section 1. Nominations shall be conducted as follows:

- a. The Chair, no later than April 1 of a year in which an election must be held, shall appoint a Nominating Committee of three members of the Judicial Liaison Section. Only one member of the Committee may be an officer of the Judicial Liaison Section. The Nominating Committee shall make nominations to the Judicial Liaison Section to fill the offices of Chair, Vice-Chair, and Secretary whose terms will expire on June 30. The Chair shall instruct the Nominating Committee that officers shall be chosen on the basis of ability and willingness to serve the needs of the Colorado Bar Association and the Judicial Liaison Section rather than as a method of conferring honors. The Chair shall also instruct the Nominating Committee to consider and be sensitive to the diverse ages and social, ethnic, gender, geographic, and sub-specialty composition of the Judicial Liaison Section so that all members may recognize that their interests and aspirations are being given serious attention in the selection of officers and in the conduct of the Judicial Liaison Section's affairs. The Nominating Committee shall consider any nominations for the officers that may be received from members of the Judicial Liaison Section.
- b. The Nominating Committee shall make a final list of nominations for officers of the Judicial Liaison Section in the form of a written slate of candidates for all such positions (hereinafter the "Nominating Committee Slate"). The Nominating Committee Slate shall be delivered to the Secretary of the Judicial Liaison Section no later than April 15.

Section 2. Elections shall be conducted as follows:

- a. Written notice of the Nominating Committee Slate shall be mailed or delivered by electronic mail to the last known address or electronic mail address of all members of the Judicial Liaison Section, as reflected by the records of the Colorado Bar Association, no later than May 1. If any member of the Judicial Liaison Section desires an alternative slate of candidates for officers (hereinafter the "Alternative Slate"), such member may petition for an Alternative Slate by May 15 if the petition is signed by him or her and at least 25 other members of the Judicial Liaison Section. If the Secretary of the Judicial Liaison Section does not receive a duly signed petition for an Alternative Slate by May 15, the Nominating Committee Slate shall be declared elected.
- b. If a duly signed petition for an Alternative Slate is received by the Secretary by May 15, he or she shall conduct an election. The Secretary shall deliver ballots by United States mail or by electronic mail to the last known addresses or electronic mail addresses of all members of the Judicial Liaison Section, as reflected by the records of the Colorado Bar Association, no later than June 1. The members of the Judicial Liaison Section shall be instructed to return their ballots to the Secretary (by such reasonable means as the Secretary shall determine) no later than June 15. The Secretary shall count all ballots received by June 15 as soon thereafter as reasonably practicable, and the slate receiving the most votes of such ballots shall be declared elected.

- c. For any elections under this Article IV, the Chair may direct the Secretary to utilize email balloting under Section 7 of Article VIII of these Bylaws.

Section 3. The Chair may fill vacancies in the offices of Vice-Chair or Secretary. In the event of a vacancy of both the office of the Chair and Vice-Chair, then the Section shall fill all office vacancies. Officers so selected shall serve until the expiration of the term of the vacated position.

## ARTICLE V Duties of Officers

Section 1. The Chair shall preside at all meetings of the Judicial Liaison Section. The Chair may appoint committees from the members of the Judicial Liaison Section to perform such duties and exercise such powers as the Chair may direct, subject to the limitations of these Bylaws and the Bylaws of the Colorado Bar Association. The officers of the Judicial Liaison Section shall be members ex-officio of all such committees. The Chair shall formulate and present to the Executive Director a report of the work of the Judicial Liaison Section for the past year. He or she shall perform such other duties and acts as usually pertain to the office.

Section 2. The Vice-Chair shall automatically succeed to the office of Chair in the event of the Chair's death or resignation, and shall preside at any meetings of the Judicial Liaison Section at which the Chair is absent. If the Chair becomes unable to perform his or her duties, the Vice-Chair shall perform the duties of the Chair for so much the Chair's remaining term as the disability continues.

Section 3. The Secretary shall be the custodian of the books, papers, documents, and other property of the Judicial Liaison Section, except money. He or she or, his or her designee, shall keep a true record of the proceedings of all meetings of the Judicial Liaison Section, whether assembled or acting under submission. In conjunction with the Chair, the Secretary shall attend generally to the business of the Judicial Liaison Section. He or she shall keep an accurate record of all moneys appropriated to and expended for the use of the Judicial Liaison Section.

## ARTICLE VI Meetings

Section 1. A regular meeting of the Judicial Liaison Section shall occur in each month of the year, or on such other schedule as shall be established by the Chair.

Section 2. Special meetings of the Judicial Liaison Section may be called by the Chair at such times and places and upon such reasonable notice as the Chair may determine. The purposes of the special meeting shall be stated in the notice.

Section 3. The members of the Judicial Liaison Section present at any regular or special meeting shall constitute a quorum for the transaction of business, but a quorum must include at least two officers.

Section 4. All binding action of the Judicial Liaison Section shall be by a majority vote of the members present.

## ARTICLE VII Miscellaneous Provisions

Section 1. The fiscal year of the Judicial Liaison Section shall be the same as that of the Colorado Bar Association.

Section 2. The Section must authorize all commitments or contracts that entail the payment of money and shall have authority over all expenditures of money appropriated for the use or benefit of the Judicial Liaison Section, except for normal meeting expenses. The Section shall not authorize, however, any commitments or contracts that would entail the payment of more money during a fiscal year than the amount that is currently in its account or that has been appropriated to the Judicial Liaison Section for that fiscal year, whichever is larger. All bills incurred by the Judicial Liaison Section, before being forwarded to the Treasurer of the Colorado Bar Association for payment, shall be approved by both the Chair and the Secretary.

Section 3. No salary or compensation shall be paid to any officer or member of a committee. The provision of food and refreshments at meetings of the Section or any committee thereof shall not be considered compensatory for any purpose.

Section 4. Any action by the Judicial Liaison Section must be approved by the Colorado Bar Association before it becomes effective as the action of the Colorado Bar Association.

Section 5. These Bylaws, or any amendment thereto, shall be effective upon their approval by the Judicial Liaison Section and the Board of Governors of the Colorado Bar Association.

Section 6. To the fullest possible extent, these bylaws shall be construed to be consistent with the bylaws of the Colorado Bar Association.

Section 7. The members of the Judicial Liaison Section may vote by email balloting as provided in this Section 7. The Secretary shall cause a ballot to be prepared which states the question or questions to be presented for a vote or, as the case may be, identifies the candidates standing for office, and which states the date and means by which the ballot must be returned in order to be counted. The form of the ballot shall be submitted to the Chair for review. Upon approval of the ballot form by the Chair, the Secretary shall cause the ballot to be distributed by electronic mail to all of the members of the Section as reflected in the records of the association. The Secretary shall review, validate and tally all ballots timely returned and certify the results of the balloting to the Chair. Unless otherwise expressly provided in these Bylaws, the decision of the members shall be determined by majority vote of the ballots validated by the Secretary. The only grounds upon which a ballot may be invalidated are: [a] failure to complete or return the ballot in conformity with the instructions stated thereon; [b] illegibility; or [c] ineligibility of the voter. The results of email balloting shall be incontestable after 30 days from certification of such results by the Secretary. The Section shall have full authority to regulate electronic mail balloting in any manner not inconsistent with these Bylaws.

ARTICLE VIII  
Amendments

These Bylaws may be amended by a majority vote of the members of the Section at any special meeting duly noticed or, if so directed by the Chair, by email balloting under Section 7 of Article VII of these Bylaws.

ARTICLE IX  
Representative on the Board of Governors

During any period when the Judicial Liaison Section is authorized to appoint a representative on the Board of Governors of the Colorado Bar Association, the appointment shall be made by the Chair of the Judicial Liaison Section. The appointment shall be for a term of two years, beginning on the same July 1 and ending on the same to June 30 as the term of office of the Chair, Vice-Chair, and Secretary of the Judicial Liaison Section. If the representative on the Board of Governors dies, resigns, or becomes unable or unqualified to serve for whatever reason, the Chair shall appoint another representative to fill the remainder of his or her term.

ATTESTATION

The foregoing Amended and Restated Bylaws of the Judicial Liaison Section were approved at a duly convened meeting of the Judicial Liaison Section on the 27<sup>th</sup> of March, 2018.